

Eggleton Center for Public Interest Polling (ECPIP)
Job Description: General Research Internship

Job Title:	General Research Intern
Supervisor:	Dr. Ashley Koning, Assistant Research Professor and ECPIP Director
Organization:	Eggleton Center for Public Interest Polling (ECPIP)
Location:	Rutgers University, New Brunswick – Cook/Douglass Campus Wood Lawn Carriage House
Eligibility:	Undergraduate or graduate student
Stipend:	Unpaid, but available for course credit (or other possible options)
Dates of Position:	Semester with option to extend Full academic year encouraged, but single semester also possible
Time Commitment:	8-12 hours/week on average; some weeks more, some less

The Eggleton Center for Public Interest Polling (ECPIP) manages the Rutgers-Eggleton Poll, established in 1971 as one of the nation's first university-based statewide public opinion polls. ECPIP undertakes both academic and other survey research and designs opportunities for undergraduate and graduate students to learn how to read, analyze, design, and administer polls.

Tasks will include:

- Attending all weekly ECPIP meetings and preparing short weekly updates/reports on progress for ECPIP staff.
- Assisting with press release preparation.
- Composing a blog post (or posts) for the Rutgers-Eggleton Poll blog during the semester.
- Assisting with any other necessary tasks for the Poll as a member of the staff, such as background research, analysis, data work, and special reports or projects.
- Maintaining confidentiality about all survey instruments, projects, and data until they are published and released to the public.

Qualifications:

- A basic understanding of public opinion polling.
- Clear communication skills, including frequent email checking and timely responses.
- Excellent attention to detail.
- Strong problem solving and organizational skills.
- Ability to adhere to tight deadlines and handle multiple projects that may overlap.
- The ability to work independently and, at times, as part of a team.

Please submit a resume and cover letter regarding experience and skills by email only. Application review will begin immediately and continue until the position is filled.

Eggleton Center for Public Interest Polling
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